

YOUTH CELEBRATE DIVERSITY

Role Description – Teens Talk Podcast Host/Intern

Purpose

The Teens Talks Podcast Host/Intern is responsible for the creation of new episodes for the Teens Talk Podcast.

This role reports to and works closely with YCD's Executive Director.

Primary Duties and Responsibilities

1. Working with the Executive Director, create new seasons and episodes for the Teens Talk Podcast, including topic selection, speaker identification and recruitment, brainstorming questions for interviews, and editing recorded sessions for upload.
2. Working with the Social Media Intern, create a marketing and publicity plan to generate views and downloads of the Teens Talk Podcast episodes.
3. Assist the Executive Director with virtual training sessions and other virtual programming, as needed.

Qualifications

The ideal candidate is a college student who is passionate about social justice and inclusion, and who is an alumnus of the YCD program, or a similar program.

We are prioritizing candidates in Colorado, but are open to candidates with the right background and experience located elsewhere in the country.

Qualifications include:

- A deep understanding of one's own identity and privilege, and an ability to engage others on these topics in an honest, transparent and constructive manner.
- The ability to effectively mentor, facilitate and guide adults as well as young people through challenging conversations, including topics such as identity, race and

ethnicity, stereotypes, understanding political differences or current events, and more.

- Passion, idealism, integrity, a positive attitude, and an enduring commitment to support all young people.
- Competency with computers, including use of e-mail, word processing software, spreadsheets, and related software. Some computer training will be offered as part of this role.

Working Conditions

This is a part-time internship position requiring 10 hours per week. There is flexibility on when these hours will be performed, though a standard schedule will be agreed upon at the start of the internship.

The candidate must work from home in all cases. The candidate is expected to use their own personal computer and home Internet access to fulfill the duties of this role.

Compensation and Benefits

This position pays \$18 per hour. There are no employee benefits aside from the hourly wage.

Application Process

Please contact Caleb Munro at cmunro@ycdiversity.org to express interest in the role.

Equal Employment Opportunity

Youth Celebrate Diversity is an equal opportunity employer. We will not discriminate and will take affirmative actions/measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.

About Youth Celebrate Diversity

YCD is a youth-led leadership and activism training program, where students ages 11-18 can build community, develop their identity and self-confidence, learn critical skills for advocacy and changemaking, and ignite a passion for advancing inclusion and justice in our communities. Learn more at ycdiversity.org.